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| **National Herd Improvement Association****(NHIA)**  | C/- Agri-Bio5 Ring Road, BUNDOORA VIC 3083**Phone: 1300 844 220**Email: sara@nhia.org.au |

**Semen & Embryo Handlers Facility Checklist**

**Fill in this form to request training be held at your centre to get it Accredited**

**Member Business**:

**Contact Person**:

**Address:**

**Date:**

**Please ensure your centre has the following in place so the training can be conducted:**

**Make sure adequate working space for the day is available for the number of people getting trained.**

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| **PLEASE ENSURE THE FACILITY MEETS THE REQUIREMENTS BELOW** |
| Adequate and effective supply of liquid nitrogen |
| Adequate ventilation or oxygen monitor  |
| Adequate lighting and free of dust/containments  |
| Staff need access to personal protection equipment, PPE (*Safety equipment, i.e., goggles/glasses, gloves)* |
| Facility must have a First Aid Kit available |
| Emergency procedures prominently displayed and documented, covering such events as liquid nitrogen spillage, burns, eye splashes, evacuation of premises, etc. |
| Facility must have appropriate signage e.g., clearly marked exits |
| Facility must have a sound stock maintenance system *(its the same as a documented inventory system)* |
| Staff need access to forceps/tweezers and liquid nitrogen baths*/*suitable receptacles |
| System to weigh dry (vapour) tanks. E.g., Scales |
| Documented procedure for the receipt and despatch of shipments  |
| Adequate and appropriate stocks of labels/identifiers, etc. |

If you have any questions please contact: Sara Merckel, 0411 819 165 Email: sara@nhia.org.au

NHIA Office --------------------------------------------------------------------------------------------------------------------

***Trainer:***  *NHIA to advise who the Trainer is in your region*

 *Cost to be confirmed by NHIA*